

MELISSA FRANCES L. BALMES

19 Legend Street Village East, Executive Homes Felix Avenue Cainta, Rizal
6556320, 09228187204, mel_balmes@yahoo.com

21 years old 5'1" Single
October 4, 1986 95 lbs. Filipino



Job Objectives: Interested in Computer Design and Development and Research, and Project Management

Education: Bachelor of Science (2009)
Major in Electronics and Communications Engineering
Ateneo de Manila University
Ateneo Financial Aid Scholar

Co-Curricular Activities: Project Head for AECES Portable Directory (present-2007), Promotions Head for AECES Networking Team, Member (present-2005), Ateneo Electronics Engineering Society (AECES)
Course Representative (present-2007), Sanggunian ng Mga Mag-aaral ng Ateneo de Manila
Volunteer (2006-2005), Ateneo COMELEC

Awards Received: Dean's List, (2nd Semester, 2008-2007, 1st Semester, 2007-2006 and 2nd semester, 2006-2005)

Work-Related Experience: Assessor in School of Science and Engineering, Loyola Schools
Assessment Team (2008-2006)
Proctor, Ateneo College Entrance Test (2008-2006)

Seminars Attended: Participant, The Pulse Seminar on Webpage Design and News Writing (November 2007)
Participant, AECES Photoshop Seminar (November 24, 2007)
Participant, Interlinks (March 16, 2007)
Participant, AECES Talks on OMNET++ and Grid Computing (February 23, 2007)
Participant, 7th National Electrical, Electronics, Computer, and Communications Engineering Conference (November 2006)

Skills and Interests: I am articulate in Filipino and English. I am computer literate in programs such as Microsoft Office and Electronics Workbench. I have basic knowledge in Visual C/C++ computer language and AutoCAD. I can efficiently perform tasks with minimum supervision but can also work in groups to accomplish a job if needed. I enjoy surfing the net, watching movies and sports. I have interest for various genres of music and the arts.